



Financial Analyst Assistant

Our client is a global European agency that specializes in the research & collection of satellite data and satellite launching and monitoring. Their work is indispensable for countries to be able to forecast the weather and to obtain climate information to support public and private decision-making.

Financial Analyst Assistant

Ihre Aufgaben:

- The main responsibility of the Temporary Financial Analyst Assistant in the Finance Division will be to provide support to the Finance Division
- Collect information from various reports and sources (e.g. SAP), update internal working documents (in particular excel working files) and produce status reports
- Support with administrative tasks such as meeting scheduling, preparation and distribution of communications, and some secretarial tasks
- Support with Budgeting related activities such as collection of inputs, verification/validation of data (including basic/first-line checks), and consolidation of information (including retrieving/uploading data from/into SAP).
- Support Treasury related activities such as production of cash flow forecasts, treasury status, overview of investments, interest rates spread and interest performance.

Ihr Profil:

- Post-Secondary education, which could be a basic/intermediate university qualification, preferably in the



finance area.

- Experience in Finance, ideally in collecting and consolidating financial information/data
- Proficiency in the use of MS Office package, in particular Excel, is mandatory
- Exposure to an ERP system, ideally SAP, would be an advantage
- Ability to work both independently and in a team, as well as a meticulous eye for detail
- Pro-active and communicative, with a strong sense of responsibility with regards confidentiality and handling of sensitive information.

Ihre Vorteile:

- An international environment, a motivated team, and a fair compensation await you
- Start your career in Germany in a recognized and interesting organization

Gerne stehen wir Ihnen unter Angabe der folgenden Referenznummer für Rückfragen zur Verfügung.

Referenz-Nummer: 401025A21771

Ihr Kontakt:

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