



## Transaction Manager / Senior Transaction Manager (m,w,d)

Our Client is a pioneer in the independent, non-bank loan agency and corporate trustee marketplace, with an experienced team of over 120 loan and bond market professionals. Headquartered in London with additional offices in Paris, New York, New Jersey, Sydney and Brisbane and Frankfurt am Main. They manage assets amounting to over EUR 110 billion,

### **Transaction Manager / Senior Transaction Manager (m,w,d)**

#### **Your future tasks and responsibilities:**

- Attending to Borrower on-boarding matters
- The opening of transaction related bank accounts
- Reviewing and commenting on a wide range of loan documentation
- Co-ordinating deal close with external and internal stakeholders
- Establishment and setting up a DebtDomain account and a deal calendar
- Covenant monitoring and posting of required documentation on DebtDomain
- Completion of the deal review and ensuring all documented responsibilities are met
- Liaising with Borrowers, Lenders and other counterparties on legal aspects of a transaction
- Responding to client queries, in conjunction with Client Services, if appropriate
- Assisting Compliance with KYC formalities
- Raising and co-ordinating client invoices at the appropriate time
- Arranging and administration of Lender Votes
- Review and action any corporate actions



- Arranging and attending client meetings
- Assisting and providing guidance on legal and operational matters to Client Services
- Maintaining and building client relationships

**Your Profile:**

- Dynamic individual able to work in an entrepreneurial fast pace work environment
- Fluent in English and German
- Ideally 3-5 years' work experience in this area

Gerne stehen wir Ihnen unter Angabe der folgenden Referenznummer für Rückfragen zur Verfügung.

Reference-Number: 401025A15767

**Your contact person:**



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